



# HUMAN RESOURCES DEPARTMENT

**City of Burlington**

131 Church Street, Burlington, VT 05401

Voice (802) 865-7145

Fax (802) 864-1777

TTY (802) 865-7142

## **WATER INSTALLER Public Works Department**

**POSTING DATE: March 11, 2011**

**DEADLINE TO APPLY: March 28, 2011**

**RATE OF PAY: \$17.09/hr**

**POSITION STATUS: Regular FT**

**EXEMPT/NON-EXEMPT: Non-Exempt**

**CLASSIFICATION GRADE: 14**

**APPLICATIONS CANNOT BE ACCEPTED AFTER THE DEADLINE DATE**

This position is responsible for installing, maintaining and repairing the City water main distribution system, domestic and commercial service connections and fire hydrants.

### **Essential Job Functions:**

- Receive daily work schedule and specific instructions; load required equipment, tools, materials and supplies.
- Inspect equipment and vehicles for proper working order and safety practices.
- Maintain and repair water mains and/or service connections;
- Re-fill and resurface roadways.
- Install, repair or replace sections of water mains or valves as scheduled, in a manner in accordance American Water works Association Standards.
- Install, repair or replace domestic or commercial water service connections from the main water line into the facility; in a manner in accordance American Water works Association Standards.
- Install, repair or replace fire hydrants; re-surface ground area; maintain free access to hydrants by clearing debris, shoveling or plowing accumulated snow, flush, pump and flow test fire hydrants as necessary.
- Ensure a safe work area for all projects assigned.
- Inspect new water lines laid by contractors for conformance to departmental and State regulations and standards.
- Gather asset information for the various categories of infrastructures, signs, hydrants, making use of hand-held computer and GPS receiver.
- Locate, expose and raise or lower road and gate boxes as directed for Street Division paving projects.
- Plow City streets and sidewalks with the street division in accordance with the provisions of the Union contract.
- Backfilling and landscaping of City green belt and lawn areas.
- May be required to be on call.
- Act as "Ambassador" for the City, carrying out work and interacting with co-workers and the public in a respectful, professional manner.
- Carry out work in the field, and interact with the public in courteous and respectful manner, presenting self and City in a positive way required.

### **Non-Essential Functions:**

- Perform other duties as assigned, including operation of various types of equipment, including but not limited to special duties for other divisions of the department, and other City departments, on a seasonal or project basis.
- Performs other duties as required.

### **Qualifications/Basic Job Requirements:**

- High School Diploma or equivalent and two years previous experience in underground water construction required.
- Training in construction equipment and tool use and their related safety practices required.
- Must possess Commercial Drivers License Class A and ability to maintain required.
- Ability to lift up to 60 pounds chest high, frequency 2-3 times daily on average.
- Must be able to operate various hand held tools, including but not limited to; jack hammer, pick and shovel.
- Work on nights, holidays and weekends may be required.
- Ability to work in confined spaces required.
- May be required to be on call.
- Ability to create and maintain an environment that appropriately embraces the 6 operating principles; Customer Service, Fiscal Responsibility, Good Labor Relations, Employee Empowerment, Cooperation and Constant Improvement.
- Must be a flexible team player that takes direction well, is safety conscious, customer-oriented, and willing and able to learn to operate all equipment and perform all tasks as assigned.
- Previous backhoe operation experience preferred.
- Ability to climb ladders in and out of trench excavations.
- Ability to learn and maintain VOSHA safety rules and regulations as they pertain to the Department of Public Works.
- Ability to work in all weather conditions required.
- Employee must be able to establish and maintain good relations with his or her co-workers.
- Employee must be able to appropriately deal with stress such that it does not interfere with his/her performing his/her job duties.
- Ability to learn City water distribution system and connectors, including but not limited to, locating underground service lines such as gas and power supply, principles of water pressure and hydraulic engineering, good safety practices, etc.

**The City of Burlington does not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, age, or disability in employment or the provision of services. Submit City of Burlington Application by March 28th to:** Human Resources Department, 131 Church Street, Burlington, Vermont 05401. Available in alternative formats for persons with disabilities. For disability access information, or to request an application, contact Human Resources at (802) 865-7145 or (802) 865-7142 (TTY) or visit our website at [www.hrjobs.ci.burlington.vt.us](http://www.hrjobs.ci.burlington.vt.us)

**WOMEN, MINORITIES AND PERSONS WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY. EOE.**